

Application for General Accreditation

Section A

Name of Organiser / Responsible Institution

Describe the general contents of the training events you offer

Are the training events evaluated by feedback forms ?

Yes:

No:

Please attach the feedback forms or a feedback summary, if available, or submit them to the SwAPP Commission for Professional Development (CPD) each year.

In order for SwAPP to evaluate the quality of the events, describe or attach the goal of the trainings, the course program with a brief description of the agenda items, and the speaker's qualifications (summary CV in the program or short CV)

Section B

By signing this form I/we confirm that:

1. We will publish our training events on the SwAPP webpage
2. SwAPP grants this general accreditation for a period of 2 years
3. SwAPP reserves the right to withdraw this accreditation at any time if our events no longer fulfil the requirements
4. It is our responsibility to renew this application after expiry
5. For each training event covered by the SwAPP general accreditation, we must spontaneously forward the documentation required in Section A and any updates thereof to SwAPP
6. SwAPP members must be granted a reduced attendance fee for all our events



SwAPP

Swiss Association of Pharmaceutical Professionals

7. When promoting our events, we will indicate the SwAPP credit points
8. We may assign ourselves the correct number of credit points to our training events and simply notify CPD
9. We agree to comply with the following rules for giving credit points:

1 credit point is given for 1 hour of training, breaks are excluded.

Speakers are given double credit points for the sessions they teach themselves, i.e. 2 credit points for 1 full hour of their teaching, breaks are excluded.

Rules for rounding:

0 - 0.24 hours = 0 credit points;

0.25-0.74 hours = 0.5 credit points;

0.75-1.0 hours = 1 credit point.

Name

Signature

Date

Please submit completed form and attachments to:

SwAPP

Swiss Association of Pharmaceutical Professionals

3000 Bern

education@swapp.ch